

Using ICT to prepare for the introduction of functional skills to adults

Activity 2: Level differentiation in functional skills

Choose a functional skill to look at in more detail. Using the Functional skills standards, look at one component of the skill you have chosen at Entry level 3 and compare it with the same component at Level 1.

Look at the following parts of the standards:

- English – Speaking and listening (page 11)
- Mathematics (pages 24 – 25)
- ICT – Find and select information (pages 41 – 42)

Identify the key words/statements that differentiate the levels and list them below.

Functional skill
Key words/statements that differentiate the levels

Explore the layout and structure of the standards, and consider:

- how each of the functional skills differ in the way their standards are presented
- how the functional skills standards you have been looking at compares with the skills qualifications with which that you are currently familiar.